



# Level V Required Reading Book Report

**Name:** *(last, first, middle initial)*

**Agency:**

**Address:**

**Telephone Number:**

**Email Address:**

**I. Title of Book** *(Note: Book must be from approved ESCP Reading List)*

**II. Author**

**III. Please summarize major points in the book. (This should be a BRIEF NARRATIVE OVERVIEW—1-2 paragraphs)**

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**IV. Please indicate how you can apply information/principles from this book to your work setting. (1-2 paragraphs)**

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<b>Participant's Signature:</b>	<b>Date:</b>
<b>Director of ASCP Approval:</b>	<b>Date:</b>

**Mailing Address:**



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## **REQUIRED READING LIST**

### **EXECUTIVE SERVICES CERTIFICATION PROGRAM - LEVEL V**

**Crucial Accountability-** Kerry Paterson, Joseph Grenny, David Maxfield, Ron McMillan, & Al Switzer

**Change Anything-** Kerry Paterson, Joseph Grenny, Ron McMillan, & Al Switzer

**Crucial Conversations** - Kerry Patterson, Joseph Grenny, Ron McMillan & Al Switzler

**Difficult Conversations-** Stone, Patton & Heen

**Empowering Yourself: The Organizational Game Revealed** - Harvey J. Coleman

**Good People:** The Only Leadership Decision that Really Matters—Anthony Tjan

**How to Click with People-** Dr. Rick Kirschner

**How to Win Friends and Influence People-** Dale Carnegie

**Influencer-** - Kerry Patterson, Joseph Grenny, David Maxfield, Ron McMillan & Al Switzler

**It's Okay to Manage Your Boss** - Bruce Tulgan

**Leaders Eat Last** - Simon Sinek

**Leadership - Achieve Your Goals - Four Simple Leadership Principles for Everyone-** Vladimir Raycov

**Leadership - Simple & Effective Ways to Become a Better Leader Now-** Patrick Cogen

**Leadership 101-** John Maxwell

**Make Your Contacts Count**—Anna Baber

**Non-Stop Networking**—Andrea Nierenberg

**Now You See It: How Technology and Brain Science Will Transform Schools and Business for the 21<sup>st</sup> Century** – Cathy N. Davidson

**The One Minute Manager Builds High Performance Teams-** Ken Blanchard, Donald & Eunice Carew

**Peaks and Valleys** - Spencer Johnson

**QBQ! The Question Behind the Question: Practicing Personal Accountability in Work and Life-** John G. Miller

**Self-Esteem at Work: How Confident People Make Powerful Companies** – Nathaniel Branden

**Sticking Points: How to Get the 4 Generations Working Together** - Hadyn Shaw and Stephen M.R. Covey

**Switch: How to Change Things when Change is Hard** - Chip & Dan Heath

**TeamWork 101**- John Maxwell

**The 21 Irrefutable Laws of Leadership**- John Maxwell

**The 5 Dysfunctions of a Team: A Leadership Fable**- Patrick Lencioni

**The Success Principles: How to Get from Where You Are to Where You Want to Be**—Jack Canfield

**Turn the Ship Around**- David Marquet